

# Central Library

## Symbiosis International University

### FAQs on New Koha Online Public Access Catalog (OPAC)

Q How can I access the Library Catalog?

A You can access new library catalog through SIU [webpage](#) or <http://symbiosis-koha.informindia.co.in/>

Q What is new in Library Catalog?

A It is a web based international standard library catalog using an open source library management software "KOHA". This gives you an upgraded version of the library catalog which includes improvement in search & retrieval, link to google cover images/contents, enables print options and exports search results in different formats etc.

Q What are the salient features of new Library catalog?

A Login based online services

- Get SMS and email for each library transactions.

Search and retrieve

- Search history is saved for future use.
- Your reading history is saved by default.
- Print or save in different bibliographic format.
- Sort/ Refine search results by title/author/year of publication.
- Cover image of books fetched from Google books.
- Link to google content if cover image is symbolized as corner folded.

Personalize

- Make a private list of books of your interest for ready reference.
- Rate the book

Q How can I renew book(s)?

A You can renew book/s through library circulation counter.

Q How do I reserve/hold book(s)?

A Logged in user can reserve/hold a book/s through the online catalog, please note that you can reserve a book(s) only if it is checked out. The person will be intimated about the reservation as and when it becomes ready.

Q How can I suggest book(s)?

A You can suggest book(s) through purchase suggestion after logged in your account.

Q How can I search particular Accession Number/Barcode?

A e.g. 30596

Q What are the item types available in the library?

A SIU Library has following category of materials:

Books: (For general reading available for home loan)

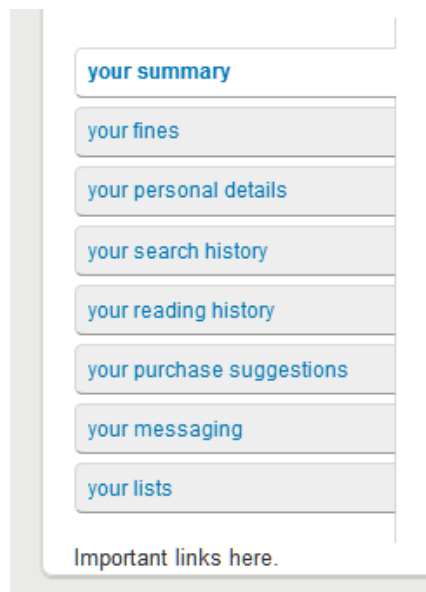
Bound Volume: (Bound volume journals **not** for home loan)

CD/DVDs: (Digital contents to be referred within the library)

Donated Books: (Book received as gratis available for general reading and home loan)

Reference: (Reference materials **not** for home loan)

Text Books: (Text Books general reading available for home loan)



**Q What is Summary?**

Your summary gives information on your checkouts, reserves (hold) and overdue etc.

**Q How do I know my overdue charges/fines?**

Overdue charges/fines accumulated as on date under your fines.

**Q What can I see under personal details?**

This gives your detail information like address, designation, PF/Roll no, email id etc.

**Q What is search history?**

The search made after login is saved by default.

**Q How can I get my reading history?**

Reading history are saved by default.

**Q How do I recommend a book?**

The option will be temporarily disabled; a new option will be available through Pingala link soon.

**Q What is your messaging?**

You have the freedom to restrict any of the service like email, SMS etc.

**Q What is the use of your list?**

You can search and select the book and put it into a list for future use, or for import into reference tool software.

**Q My Summary details are not available.**

**A** Please click you Name/PF No hyperlink on the top of the page (if logged in).

**Q How do I change password?**

**A** It can be change through change your password option by following the instructed steps.

**Q Whom I should contact, in case of any problem?**

**A** Please contact 6051, 6052, 6054 for any assistance or mail to [dylibrarian@siu.edu.in](mailto:dylibrarian@siu.edu.in)